

**MINUTES
REGULAR MEETING
NYOS SCHOOL BOARD**

Thursday, September 10, 2020

THIS MEETING WAS CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR THE COVID-19 DISASTER.

1. Roll Call; Establishment of a Quorum; Call to Order					
Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at			6:00 PM		
Name	Office	Present	Absent	Arrived Late	Departed Early
Board Members					
Dr. David Molina	Community/Board Chair	X			
Vibha Monteiro	Community/Vice Chair	X			
Kari Honea	Elementary Parent/ Parliamentarian	X			
Matt Embry	Secondary Parent/Secretary	X			
Shawn Bliss	Secondary Teacher	X			
Donida Garcia	Elementary Teacher	X			
Jennifer Chidsey	Community	X			
Kim Cavett	Elementary Teacher	X			
George Gentile	Community 6:19 PM Arrival	X		X	
Alyssa Moore	Community	X			
Mark Smith	Elementary Parent	X			
Elijah Churchill '22	Student	X			
Vacant	Secondary Teacher				
Staff Members					
Kathleen Zimmermann	Executive Director	X			
Joey Thompson	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Hweilu Chen	Director of Finance	X			
Terry Berkenhoff	Elementary Principal	X			
Samantha Gladwell	Elementary Assistant Principal	X			
Jennifer Obenshain	Elementary Assistant Principal	X			
Will Jaramillo	Secondary Principal	X			
Megan Podd	Secondary Assistant Principal (on leave)		X		
Kisha Jackson-Thompson	Secondary Substitute Assistant Principal				
Ashwini Patil	Assistant to the Executive Director	X			
2. Discuss and approve the consent agenda					
Item		Yea	Nay	Abstain	
a. Minutes from August 13, 2020					
b. Open Government policy 600.100-600.160					
Discussion: Dr. Molina clarified questions, reminded members they have the right move any item off the consent agenda, and provided members the opportunity to do so.					
Motion: To adopt the consent agenda as presented					
Vote Outcome: passes Unanimously		10	0	0	
Motion: Vibha Monteiro					
Second: Jennifer Chidsey					
3. Discuss and approve the regular agenda					
Discussion:					
Motion: To adopt the regular agenda as amended					
Vote Outcome: passes Unanimously		10	0	0	
Motion: Alyssa Moore					
Second: Donida Garcia					
4. Public comment					
Hannah Lee speaking on behalf of Tari Hood, who is currently on campus with 9 students; she wishes to thank the janitorial staff for their efforts to keep the school safe. She wishes to express concerns that the students are not following the safety protocols. She would like to know how safety protocols when more students are on campus in October.					
5. New Business					

item a: Discuss and vote on asynchronous instruction plan for school year 2020-2021			
Discussion: Julie Atchley presented information related to the asynchronous instruction plan, accountability and transitioning to the asynchronous plan. The intent is to continue to provide meaningful instruction across the grade levels to maximize student engagement and learning in this system on a daily basis. Key TEA requirements: Instructional Schedule, Materials Design, Student Progress and Implementation.			
Motion: to adopt the asynchronous plan presented			
Vote Outcome: passes Unanimously		11	0
Motion: Kari Honea			
Second: Shawn Bliss			
item b: Discuss update on the beginning of the school year and COVID-19			
Discussion: Terry Berkenhoff presented updates on remote learning, identifying student needs, small on-campus groups returning to campus, identifying gaps and tools being utilized to maintain safety protocols.			
Will Jaramillo presented updates on remote learning, utilizing the media lab for on campus groups, safety protocols, identifying challenges for the students on-campus, expressed thanks to Tari Hood for her on-campus work with students, visitor screening protocols have been followed, identified that live instruction and monitoring are not a reasonable expectation for single instructors, and need to reinforce safety protocols.			
Kathleen Zimmermann presented on the safety support functions provided by facilities staff, following Austin Public Health, TEA and CDC guidance; finalizing a COVID dashboard, new reporting system requirement for COVID cases, expressed thanks to staff who have volunteered to work on-campus, nurses are in place, procedures for quarantine are in place, parent survey results being tabulated (currently about Secondary 70% home, 30% on-campus; Elementary 80% home, 20% on-campus), commitment form will for remote vs. on-campus be sent at the end of September.			
item c: Discuss and vote on opportunities to recoup minutes within the school calendar for school year 2020-2021			
Discussion: Options: Secondary already had enough minutes to cover Spring Break and extended Fall Break, Elementary does not. Calendar options were provided in board packet.			
Motion: to adopt the 5c 2020 Extended Day Calendar as presented			
Vote Outcome: passes Unanimously		11	0
Motion: Vibha Monteiro			
Second: Jennifer Chidsey			
item d: Discuss IT security and privacy for students on school devices			
Discussion: Joey Thompson presented technology options NYOS is utilizing around IT security and data tracking: Google-G Suite, Securely, online tools, security, privacy, FERPA requirements, etc.			
item e: Discuss Accountability ratings and Charter School Performance Framework rating			
Discussion: 2020 Not Rated Declared Disaster will be blanket rating as far as accountability. CSPF rating 97 out of 100.			
item f: Discuss development update			
Discussion: Hired a development consultant through Charter School Growth Fund; Development committee is working on putting together the pieces ; posting for a full-time grant writer; Fundraising matching goal was met for the Fiscal Year.			
item g: ED Update			
Discussion: Resilient schools grant was awarded based upon staff working for a quick turnaround; EFF financing (construction) fund release; working with new committee.			
item h: Selection of new Secondary teacher member			
i. Discuss selection of new Secondary teacher member of the NYOS School Board			
Discussion: Chris Mink was nominated to fill vacancy.			
Executive Session			
The School Board will meet in executive session in accordance with Texas Governance Code			
Section § 551.074 Deliberations about personnel matters			
To deliberate the appointment of a public officer.			
ii. Discuss and vote to approve results of balloting for new Secondary teacher member for the NYOS School Board to fill a vacancy; term to expire June 2020			
5. New Business - Continued			
item h: Selection of new Secondary teacher member: Discuss and vote to approve results of balloting for new Secondary teacher member for the NYOS School Board to fill a vacancy; term to expire June 2021.			
Motion: Motion to approve results of balloting for new Secondary teacher member for the NYOS School Board to fill a vacancy; term to expire June 2021.			
Vote Outcome: passes Unanimously		12	0
Motion: Vibha Monteiro			

Second: Kim Cavett

6. Committee Reports

a. Academic Oversight Committee

Reporting back on Charter 1st in October

b. Board Development

Committee packet available in board packet

Required training opportunities at the Charter School conference discussed, since it will be virtual this year, with flexible self-paced learning

Fiduciary duties presentation

c. Executive Committee

Board goals: Onboarding, exit interview, how to better integrate the student member

d. Financial Oversight

Enrollment There are currently 12 open seats

Attendance 98% (Currently validating rate, as rate was pulled from new Skyward system)

Cash Position Cash position is relatively stable, although fluctuating due to construction costs

PPP Loan Clarifying guidance indicates that NYOS will be able to fully justify full expenditures for forgiveness

e. New Committee

Committee is focusing on formulating a document that will outline how the committee will work

Committee name, looking at discipline data from 2018 through present

f. Property Development

Construction Update Construction is progressing

Site Plans Site change plans for gym will be submitted to the city soon

g. Succession Committee

No report

6. Closing

Item a. **Discuss items for next meeting**

Student privacy concerns, campus improvement plan, budget amendment, Charter First (if ready), special ed policy updates.

Item b. **Adjournment**

Discussion: Dr. Molina called for a motion to adjourn

Motion: To Adjourn

Vote Outcome: passes by acclamation

12

0

Motion: Vibha Monteiro

Second: Donida Garcia

The meeting Adjourned at 8:37 PM

Certification

These minutes represent a true and accurate account of the Emergency Board Meeting of NYOS Charter School held on Thursday, September 10, 2020

Matt Embry
Secretary